



## Fall Policies for School

Dear Friends and Families of CLCP:

We re-opened the preschool on May 26, 2020 with much success. We are very excited to begin a regular school year on Monday, August 24, 2020. We do have some guidelines for school and these policies are subject to change based on guidelines from agencies that govern licensed Childcare centers. This is in response to the COVID-19 pandemic and are recommendations for best practices during this health emergency.

We understand that information changes daily in regards to best practice and we will do whatever necessary in maintaining open communication with the agencies and our families to ensure the safety of everyone. We are on this journey together and requires each of us to keep an open heart and mind as new rules unfold.

Our pledge to health and safety:

- We will make health and safety of all staff and families we serve a top priority.
- We will look for and act to resolve unhealthy and unsafe situations.
- We will encourage and share resources to help others be healthy and safe.
- We will follow all recommendations that promote a safe, clean and healthy environment at school.

Together, our school community will continue to grow in our new normal harmony.

**References:**

<https://covid19.colorado.gov>

<https://coloradoofficeofearlychildhood.force.com>

<https://www.colorado.gov/cdphe>

As discussed in prior emails, we are in constant contact with local agencies to ensure we are practicing all procedures for the safety of everyone in the school. These steps are ongoing:

- Cleaning of school several times a day/nightly
- Setting up classrooms in a safe and effective learning environment under new guidelines which include distancing activities and less community shared supplies.
- Training of staff in meeting the needs, recognizing COVID-19 signs and symptoms and remaining safe while working.
- Communication plan for parents for drop off/pick up/health check/school practices for safety/ill children and emergencies.

Guidelines for our daily schedule are as follows:

**DO NOT ENTER OUR BUILDING AT ANY TIME. THIS IS TO ENSURE LIMITED EXPOSURE TO THE STAFF AND CHILDREN.**

**Drop off/pick up**

- Will be done at the designated zones outlined in the arrival/dismissal schedule. Caregivers and children MUST wear a face mask walking to and from their zone. Teachers will take children and hands will be washed before taking to classroom.
- Gloves will be worn by staff, when needed to minimize exposure and in regular care needs such as: changing, around food and cleaning up.
- Staff will wear face masks during school day.
- A laminated card will be provided to each family with those caregivers listed that have approval for pick up children. Please make sure this card comes with you to pick up each day.
- If you miss arrival time, please call into the office and we will come and get your child and bring them to class (after 9:30 a.m. only) Kids klub will have a different schedule and that will be distributed in early August.
- That number is **303-471-9290, office, 720-936-8779 or 303-726-4152, cells.**

- Parents will receive information about signing in/out through their cell phone. It is important this is done each day at arrival and dismissal. By signing in you are agreeing with the waiver that has been sent to you at registration.
- **Screening for illness:** staff and children will be screened upon arrival and departure each day. A symptom check and temperature will be taken. If your child has a temperature of 100.4 or higher they will need to go home. If your child has any of the following symptoms (under exclusion) they will be unable to attend school until they are symptom free for 72 hours. NO one with a visible cough, shortness of breath or other symptoms will be allowed to attend.:

**Exclusion:**

If your child or a staff have been diagnosed with COVID-19 please inform us ASAP and we will do the same.

- -cough
- -sore throat
- -shortness of breath
- -fever 100.4 or higher
- -child has had close contact with someone with COVID-19 or has symptoms.
- -other symptoms that may arise from the CDC or health department governing childcare centers.

If you have been exposed to COVID-19:

- -If you tested positive for COVID-19 or you develop one of the symptoms you should isolate your self from others. If you need medical advice please contact a health care provider or go to the emergency room in order to limit the spread of COVID-19. If you do not have symptoms but know you have been in close contact with someone who has been diagnosed with COVID-19, you should quarantine yourself.

If you have been diagnosed the public health department may contact you to collect information from your regarding exposure and how to limit the spread of the illness.

- **A waiver is attached** with expectation of parents in keeping all CLCP staff and children safe. By registering on line through our childcare system you agree to these safety precautions.

### **Face coverings for children and staff**

- All childcare providers must be protected by wearing a mask during the school day, with the exception of meal time and when social distancing on playground.
- It is recommended that children 3 years of age and over should wear a mask. This could pose unique challenges and if the child cannot safely wear the mask it is not recommended. Children under the age of 3 should not wear a mask. Masks will not be worn during mealtime, nap or outside playtime. Please note that some children may be wearing masks and others may not.
- We will have disposable masks on hand should someone have a faulty mask or needs to be replaced during school day.
- **MASKS must be washed nightly at home in very hot water and in hot dryer.**

**Sunscreen: Parents must apply sunscreen before arrival each day. We will be outside as much as we can when weather permits. Let us know if there are any safety precautions we need for your child. Sunscreen will be re applied for afternoon students.**

### **Safety measures**

- Disposable gloves for staff
- Social distancing and group sizes
- Meals and other school items allowed to come in daily:
  - **A childs backpack is allowed to come in daily – please label with childs name.**
  - **Please send in lunch in bento/Tupperware box or disposable ziplock/brown bag.** (NO cloth lunch boxes will be allowed)
  - **Water bottles** are allowed and each child will be given a CLCP bottle at the social hour. This will have your childs name on it. Please send in each day filled with water and it will be filled up during the day by a staff member. **These must be washed in your dishwasher with very hot water each night.**

- **Change of clothes** should be in a labeled ziplock baggie and left in your child's backpack just in case needed.
- **NO OUTSIDE** toys or stuffed animals will be allowed to come to school.
- **Cleaning of school** will be ongoing and according to disinfecting guidelines.
  - A disinfectant tool will be used to help keep environment clean.
  - Professional cleaning company will deep clean nightly all surfaces.
- **Handwashing will happen repeatedly!**
- Children who become ill will be isolated and caregiver notified to pick child up immediately.
- If an illness results in a positive COVID-19 case the school will be closed for 48 – 72 hours to deep clean according to the local health department guidelines.
- If your child has any illness they will be excluded from school until it is deemed not contagious and safe to return to school. A doctor's note may be required. They need to be fever free/vomiting free for 72 hours. Health logs will be kept according to licensing requirements.
- School will have supplies on hand to keep all children and staff safe.
- If your child is staying for **afternoon kids klub/naptime, we will provide a sheet and blanket. NO OUTSIDE materials** are allowed. Mats will be kept 6 feet apart.
  - Afternoon snack will be provided by the school.
- Signs will be posted to **NOT enter the building** and if experiencing any warning signs of possible COVID-19 to not be in contact with the school. (Unless there is an emergency and help is needed.)
- **No onsite school tours** will be given during school hours and after hours only an adult would be allowed to tour. Non essential visitors will not be allowed. No special events will be scheduled at this time.
- **Each staff member will have two masks on site.**

### Special Health Needs

- All children will have an updated health appraisal and immunization form on file **by the first day of school or will be excluded** until form is received.
- If your child has an allergy and requires medication at the school let us know so we can provide you with needed forms that are from your doctor. Our nurse consultant will train staff accordingly to keep all children safe.

- **If you feel your child has a health risk factor, please check with your doctor get approval from them prior to attending.**

### **Daily Classroom Schedule**

- Our goal is to keep your child with the same group of children and staff as regularly as possible.
- Group ratios are maintained at 1-2 staff to every 8 – 12 children depending on licensing age requirement. Classes will NOT exceed 20 children at any time. (18 Pre/Junior Kindergarten, 20 kids klub)
- Groups/classrooms will not be combined, with the exception of afternoon kids klub.
- All groups will have easy access to regular handwashing sinks with soap and paper towels. Children will wash their hands when arrive at school. Scheduled handwashing times will be completed by each classroom.
- Learning materials will be developed according to safety guidelines. All materials used will be cleaned daily and ongoing.
- Students will have their own supplies for daily art/table activities and if community supplies are used, they will be disinfected immediately.
- Classroom will go on playground with only their class and not other classrooms. They will play outside whenever possible.
- Social distancing will be maintained as much as possible.
- Classrooms will be disinfected regularly throughout day.
- Personal belongings and personal masks will be kept in individual cubbies.

Christ Lutheran Church Preschool will do everything we can to keep everyone safe during school time. We know that together we can continue to provide a safe and fun learning environment in our new normal school experience. Thank you for your support and we look forward to a wonderful summer!

If you have any questions at any time please let us know.

Many blessings,  
Deb and Kristen

## What you should know about COVID-19 to protect yourself and others



[www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus)



### Know about COVID-19

- Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
- The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
- COVID-19 symptoms can range from mild (or no symptoms) to severe illness.

### Know how COVID-19 is spread

- You can become infected by coming into close contact (about 6 feet or two arm lengths) with a person who has COVID-19. COVID-19 is primarily spread from person to person.
- You can become infected from respiratory droplets when an infected person coughs, sneezes, or talks.
- You may also be able to get it by touching a surface or object that has the virus on it, and then by touching your mouth, nose, or eyes.

### Protect yourself and others from COVID-19

- There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19.
- Stay home as much as possible and avoid close contact with others.
- Wear a cloth face covering that covers your nose and mouth in public settings.
- Clean and disinfect frequently touched surfaces.
- Wash your hands often with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer that contains at least 60% alcohol.

### Practice social distancing

- Buy groceries and medicine, go to the doctor, and complete banking activities online when possible.
- If you must go in person, stay at least 6 feet away from others and disinfect items you must touch.
- Get deliveries and takeout, and limit in-person contact as much as possible.

### Prevent the spread of COVID-19 if you are sick and Know your risk

- Stay home if you are sick, except to get medical care.
- Avoid public transportation, ridesharing, or taxis.
- Separate yourself from other people and pets in your home.
- There is no specific treatment for COVID-19, but you can seek medical care to help relieve your symptoms.
- If you need medical attention, call ahead.
- Everyone is at risk of getting COVID-19.
- Older adults and people of any age who have serious underlying medical conditions may be at higher risk for more severe illness.